

# **STARK COUNTY COMBINED BOARD OF HEALTH**

**June 11, 2025**

The regular meeting of the Stark County Combined Board of Health was called to order by Jennifer Kungle at 8:00 am. Members in attendance were:

Mohammed Ali   Phil Francis   Karen Hiltbrand   Braden Kail

Jennifer Kungle   Terrence Seeberger   David Thorley

A motion was made by Braden Kail, seconded by David Thorley, that the minutes of May 14, 2025, meeting be approved by the Health Commissioner and Secretary to the Board. The voice vote was unanimous, and the motion passed.

## **FINANCIAL**

A motion was made by David Thorley seconded by Braden Kail that the following resolution authorizing payment of vouchers for May 2025 be approved as seen in the attachments.

## **RESOLUTION**

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

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SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District, be approved for payment.

SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on the Stark County Treasurer for payment of vouchers, hereof.

ADOPTED: July 9, 2025, by the STARK COUNTY COMBINED BOARD OF HEALTH

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With one abstention, the voice vote was unanimous, and the motion passed.

## **RESOLUTION**

It was moved by David Thorley, seconded by Braden Kail, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of June 4 and 18, 2025, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288,

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411, 412, 413, 519, 553, 560, 632, 721, 722, 965 and 966. The voice vote was unanimous, and the motion passed.

The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted July 9, 2025, by the Board of Health, Stark County Combined General Health District.

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PRESIDENT

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SECRETARY

A motion was made by David Thorley, seconded by Karen Hiltbrand, authorizing the reimbursement of personnel items for the month of June 2025. The voice vote was unanimous, and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand, authorizing the Transfer of Appropriations for the month of June 2025. The voice vote was unanimous, and the motion passed.

Mr. Norris presented the financial report, as seen in the attachments. A motion was made by Braden Kail, seconded by Karen Hiltbrand, to approve the monthly financial report as presented. The voice vote was unanimous, and the motion passed.

## **PERSONNEL**

There were no Personnel items for the month

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## **BOARD OF HEALTH CONTINUING EDUCATION**

Aubrey Neuenschwander, Program Coordinator, Nursing Services, presented on Suicide Fatality and Child Fatality.

Terry Seeberger joined the meeting.

## **REPORTS**

Amanda Uhler, Director of Nursing Services, presented the **NURSING REPORT**, seen in the attachment labeled Nursing Service Board Notes.

Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, Ms. Dawson stated she has been busy with her regular sanitary hook-up cases.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT**, seen in the attachment labeled Environmental Health Notes.

## **VARIANCES**

There were no Variances for the month.

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## **OLD BUSINESS**

There was no Old Business for the month.

## **NEW BUSINESS**

A motion was made by David Thorley, seconded by Karen Hiltbrand, to grant approval to add health care procedure code 98012, synchronous audio-only evaluation and management services for established patients, as a billable code for the Reproductive Health and Wellness Program. Fees for this procedure will be \$49.01. Calculated according to the SCHD Billing Policy. The voice vote was unanimous, and the motion passed.

A motion was made by David Thorley, seconded by Karen Hiltbrand, to grant approval for the Health Commissioner to enter into an agreement with the Board of Plain Township Trustees to provide five harm reduction plus events on the Stark County Health Mobile, August -September 2025. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Phil Francis, to grant approval for the Health Commissioner to enter into an agreement with the following entities in accordance with their specific grant program and funding amount, through the Ohio Department of Health (unless otherwise noted):

- MentorStark; FY25 Adolescent Health Resiliency Grant; \$4,000.
- Melissa King; FY25 Adolescent Health Resiliency Grant; \$4,200.

These agreements are on the standard template issued by the Stark County Health Department and have been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

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A motion was made by Karen Hiltbrand, seconded by Phil Francis, to grant approval for the Health Commissioner to enter into an agreement with iHeartMedia for a community outreach media campaign for the HealthMobile between August 4th and October 4th, not to exceed \$4,500, paid for through the OneOhio Recovery grant. This has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Karen Hiltbrand, seconded by Braden Kail, to grant approval for the Health Commissioner to enter into an agreement with Quest Conference Center for the statewide Ohio Injury Prevention Partnership Meeting on November 12, 2025, paid for with OPRC Grant funds through the Ohio Department of Health, for a cost not to exceed \$6,945. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous, and the motion passed.

A motion was made by Terry Seeberger, seconded by David Thorley, to grant approval for the Health Commissioner to enter into a Master Cloud Service Agreement with CBOSS, Inc. for credit card transaction services through the Accela Civic Platform Software. This agreement has been reviewed and approved by legal counsel. (See agreement attached – 2 documents). The voice vote was unanimous, and the motion passed.

A motion was made by Terry Seeberger, seconded by Phil Francis, to grant approval for Resolution #3-2025 for the Health Commissioner to auction the items listed in the attached asset auction list. The final method of disposal is to be determined after discussion with Legal Counsel. The voice vote was unanimous, and the motion passed.

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A motion was made by Terry Seeberger, seconded by Phil Francis, to grant approval for Resolution #4-2025 for the Health Commissioner to dispose of the items listed in the attached asset disposal list. These items have been determined by the Board of Health as not needed for public use, are obsolete, or are unfit for the use for which they were acquired, and the value in the opinion of the Board is \$0. The final method of disposal is to be determined after discussion with Legal Counsel. The voice vote was unanimous, and the motion passed.

## **EXECUTIVE SESSION**

There was no Executive Session.

## **BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS**

## **HEALTH COMMISSIONER'S COMMENTS**

Mr. Norris provided the Board of Health Members with an update that the Senate Finance Committee has accepted House Bill #96, which restores the county prosecutor as part of the budget commission. It eliminates the provision that prohibits the Ohio Department of Health from requiring a soil scientist to evaluate soil type. Lastly, there are no longer

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funds to support the public health laboratories which test for items such as rabies and mosquitoes. The Senate is set to approve the budget this week.

The off-site garage is moving along nicely. We are waiting on DeHoff to close off the access to the neighboring business so we can officially move in.

## **ADJOURNMENT**

Being no further business, the meeting was adjourned at 9:31 a.m., with the next regular meeting scheduled for Wednesday, July 9, 2025, at 8:00 a.m. at the Stark County Health Department.

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PRESIDENT

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SECRETARY